

## **JOB DESCRIPTION**

**JOB/TITLE:** LeafGuard Installation Technician  
**LOCATION:** All  
**CLASSIFICATION:** Non-Exempt

### **GENERAL FUNCTION**

Performs duties related to the fabrication and installation of LeafGuard gutter and downspout systems for residential, commercial, and industrial applications.

### **REPORTING**

Reports to LeafGuard Installation Crew Foreman; no direct subordinates

### **DUTIES:**

1. Assists Crew Foreman in fabrication and installation of gutter and downspout sections in accordance with established procedures.
2. Erects ladders, scaffolds and safety devices as required to install gutter and downspout sections.
3. Employs the use of tools and materials with caution and while following approved safety practices.
4. Maintains cleanliness of jobsite during installation. Performs final cleanup of jobsite following installation.
5. Arranges tools, materials and installation debris and tear-off materials in vehicle prior to departure from jobsite.
6. Completes job and time documentation in a legible manner and submits all documentation on a timely basis.
7. Performs shop work and maintenance duties as assigned.
8. Performs service and adjustment work as assigned.
9. Performs related duties as assigned.

### **QUALIFICATIONS**

High school diploma or GED with two years' construction worksite experience, or equivalent education, training, and/or related work experience. Must possess a valid driver's license in state of residence and maintain a clean driving record.

### **ACCOUNTABILITY**

Responsible for workmanship of gutter and downspout systems, care of tools and materials, and final appearance of worksite.